



Australian Government

**Department of Broadband,
Communications and the Digital Economy**

our reference

M I N U T E

2009-2010 Department of Broadband, Communications and the Digital Economy Annual Procurement Plan (APP)

Last updated: 30 June 2009

Strategic Procurement Outlook Statement

The Department provides strategic advice and professional support to the Australian Government on a wide range of significant and rapidly changing policy areas including:

- National Broadband Network
- Digital Switchover
- broadcasting and online regulation;
- information and communications technology;
- telecommunications.
- information economy;
- post; and
- indigenous programs.

The Department also administers legislation and funding agreements relating to these matters.

The Department has prepared a forecast of expected contract opportunities for the next 12 months, with the aim for increasing industry's advance knowledge of the Department's requirements and to enhance competition.

2009-10 will see a variety of procurement initiatives planned. Various areas within the Department may undertake procurement activities related to the provision of services and building infrastructure, technical advisory services, mechanical and electrical services, legal services, architectural design and construction, IT services and hardware, administration services, HR services, surveys, market research, design, editing and printing services, auditing services, the provision of branded merchandise, a workplace investigations panel and National Broadband Network activities.

The procurements described in this forecast are expectations only for this financial year, based on the best information available at the time of publication and are subject to change.

Planned Procurement

The request documentation for all open procurements will be available electronically through Austender at www.tenders.gov.au when the Department approaches the market.

Item Reference Number	Description	Estimated date of the approach to market
Building, Construction & Maintenance		
1	Mechanical Services & Equipment Maintenance	August 2009
2	Filtered Drinking Water System Maintenance Services	September 2009
3	Electrical Services & Equipment Maintenance	August 2009
4	Construction Services	January 2010
5	Architectural & Design Services	January 2010
6	The Commonwealth of Australia will wish to identify and select a tenderer or tenderers to build, operate and maintain backbone transmission links to regional locations under the Regional Backbone Blackspots Program.	June – July 2009
Corporate Services		
7	Office & Furniture Removal Services	July 2009
8	Provision and support of a human resource management information system.	September 2009
9	Design and Printing of the 2009-10 Annual Report	February 2010
10	Professional editing of the 2009-10 Annual Report	March 2010
11	Establishment of Workplace Investigations Panel	September 2009
ICT Equipment & Services		
12	ICT Managed Services	October 2009
13	Desktop hardware	October 2009
14	Technical advice and assistance relating to the testing of content filtering products and services	August 2009
Market Research		
15	2009 Client Survey	November 2009
Other		
16	Switchover accredited retailer compliance field audit	July 2009
17	Switchover accredited product compliance audits	July 2009
18	To assist eligible households to convert from analog to digital television, the Department plans to seek submissions for the procurement, installation and demonstration of set-top boxes (and associated cabling and antenna upgrades where required) for eligible households in the Regional South Australia licence areas. There are currently approximately 21,750 eligible households,	October – December 2009

	however, the exact number of households that will participate in the Program is subject to customer demand.	
19	To assist eligible households to convert from analog to digital television, the Department plans to seek submissions for the procurement, installation and demonstration of set-top boxes (and associated cabling and antenna upgrades where required) for eligible households in the Regional Victoria licence areas. There are currently approximately 109,000 eligible households, however, the exact number of households that will participate in the Program is subject to customer demand.	April – June 2010
20	Audit of registered ABG providers for financial compliance	March 2010
21	Technical assessment of 3G mobile broadband networks	October 2009
22	Independent final evaluation of the Clever Networks Program	March 2010
23	Assistance in delivering the National E-security Awareness Week 2010	December 2009
24	Facilitate Youth Advisory Group face-to-face meetings across Australian States and Territories.	August 2009
25	Facilitate Youth Advisory Group face-to-face meetings across Australian States and Territories.	March 2010
26	Provision of branded merchandise for distribution to YAG members during face-to-face meetings.	August 2009
27	Provision of branded merchandise for distribution to new YAG members.	August 2009
28	Establishment of new panel of External Legal Services Providers.	June 2010
29	The Commonwealth of Australia is looking to establish a multi disciplinary panel of specialist advisers to assist the lead adviser and the Government in undertaking the implementation study for the National Broadband Network.	June – July 2009
30	Review of industry training courses	July 2009
31	Specialist Recruitment - ABC and SBS Board Appointments	July 2009